

# How to place an order / modify / cancel a Mutual Fund order

 **Login to your Trading Account**

|   |   |
|---|---|
| <b>User ID</b>  | <input type="text"/>  |
| <b>Password</b><br>(Case Sensitive)                   | <input type="password"/><br><a href="#">Forgot Password</a>                 |
| <b>Security Key / Access Code</b><br>(Case Sensitive) | <input type="text"/><br><a href="#">Forgot Key</a>                          |
|   | <input type="button" value="Login"/> <input type="button" value="Reset"/>   |
|   | <a href="#">Generate Access Code</a><br>(If you are a user of Security Key) |

**Login Issues**

- › [Forgot Password](#) ?
- › [Forgot Security Key](#) ?
- › [Lost/Damaged Security Key](#) ?
- › [Activate Security Key](#) ?
- › [Didn't get Security Key](#) ?

Enter your User ID, Password and Security Key / Access Code to log on to your trading account.

[Not an account holder ?](#)





| Equity             | Derivatives    | Mutual Fund        | Primary Market |
|--------------------|----------------|--------------------|----------------|
| Stocks             | Index F&O      | <b>Purchase</b>    | IPO            |
| Sell From Existing | Stock F&O      | Redem/Switch       | OFS            |
| Basket Order       | Currency F&O   | SIP                | Bonds&NCDs     |
| GTC Order          | Global Indices | Transfer to Online |                |
| Auto Invest        | Basket Order   |                    |                |
| Celebration SIP    |                |                    |                |
| Bonds&ETFs         |                |                    |                |

Click on Place order -> Mutual Fund -> Purchase

| AI CHAMPDANY INDS LTD       |              |                               | 7-17-2014                   |
|-----------------------------|--------------|-------------------------------|-----------------------------|
| Recommendation              | Target Price | Current Price (On report dt.) | <a href="#">Read Report</a> |
| <b>Buy (+)</b>              | Rs. 25       | Rs.17.86                      |                             |
| <a href="#">Remarks + .</a> |              |                               |                             |

| THERMAX LTD                 |              |                               | 6-16-2014                   |
|-----------------------------|--------------|-------------------------------|-----------------------------|
| Recommendation              | Target Price | Current Price (On report dt.) | <a href="#">Read Report</a> |
| <b>Sell (-)</b>             | Rs. 1000     | Rs.900                        |                             |
| <a href="#">Remarks + .</a> |              |                               |                             |

**Research Centre**

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 Technical Reports - Market Morning  
 Fundamental Reports - Morning Insight

**Monthly Reports\***

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**Notice Board**

As per the circular by NSE, position limits for Exchange Traded Currency Derivatives have been revised. [Know More](#)

[Prev](#) | 1 of 42 | [Next](#)



## Order Placement for MutualFund

Client Code PXF23

Available Fund in Mutual Fund account Rs.962,457,078.00

Holding Pattern 527548

First Holder : PXF23 Cheque Name

Second Holder : Inchody

View Schemes  Fund wise  Scheme Type wise

Transaction Type Redemption

Fund / Scheme Type List KOTAK MAHINDRA MUTUAL

Schemes Available Kotak Contra Scheme Growth

This Product is suitable for investors who are seeking \*:

long term capital growth

Investment in portfolio of predominantly equity &amp; equity related securities.

High risk.  (Brown)

Folio No 1010134/88

PLACE ORDER



Fill in all the  
details and click  
on "Place Order"

Fund Name IDFC MUTUAL FUND  
Scheme Name IDFC - SSIF - Investment Plan - Growth Option

| NAV     | NAV Date   | Unit Face Value (Rs.) | Cut-Off Time | Minimum Amount (Rs.)       | Minimum Additional Amount (Rs.) | Fees Incl. of Service Tax(%) |
|---------|------------|-----------------------|--------------|----------------------------|---------------------------------|------------------------------|
| 28.0300 | 22/01/2013 | 10                    | 13:30        | 1,000( and multiples of 1) | 1( and multiples of 1)          | 0                            |

Available Fund in Mutual Fund Account Rs. 962457078.00

Units Held 0.0000 Units

Value of Current Holdings Rs.0.0000

Amount to be Invested Rs.  (in words)

Processing fees & Administrative Charges Rs.

Service Tax @ 0.00% Rs.

Total Amount Due Rs.

PAN No

[Click here to view Commission receivable by Kotak Securities Ltd from various mutualfund houses](#)

I/We hereby confirm that the EUIN number is not applicable to the said transaction as this is an "execution-only" transaction without any interaction or advice by the employee/relationship manager/sales person of Kotak Securities Ltd or notwithstanding the advice of in-

- appropriateness, if any, provided by the employee/relationship manager/salesperson of Kotak Securities Ltd and the distributor has not charged any advisory fees on this transaction.

I CONFIRM that, Kotak Securities Limited has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to them by the Mutual Fund houses for different competing Schemes of various Mutual Funds".

PLACE ORDER CANCEL



Fill in the amount to be invested, accept the disclaimer and click on "Place Order".



## Terms &amp; Conditions for Mutual Fund

## Terms and Conditions

For Online Investing in Mutual Funds These terms and conditions are in addition to and binding on the existing Power of Attorney and have been signed by you at the time of your becoming our client.

## Definitions :

"Unit" shall mean the interest of an investor, which consists of one undivided share in the Net Assets of the Scheme.

"Net Asset Value (NAV)" of the Units of the Scheme will be computed by dividing the net assets of the Scheme by the number of Units as on the date.

"Purchase" shall mean subscription to the units of the various schemes of the Mutual Fund.

"Redemption" shall mean sale of the units of the various schemes of the Mutual Fund.

Note : Kindly agree to the terms and conditions mentioned above. This is required for our records.

ACCEPT

DECLINE



Accept the Terms  
& Conditions to  
proceed with the  
order



### Acknowledgement Of Your Request

Your Purchase Order request has been accepted by kotaksecurities.  
On Confirmation / Rejection by the Registrar, an email will be sent to you.  
Your Transaction Reference Number is [885152].

[View order Status](#)

Upon placing your order, an acknowledgement message will appear with a reference number. Please note this number for further queries. You can view your order by clicking on “View Order Status”



Order Status - MutualFund

P --> Purchase, R --> Redemption, SI --> Switch In, SO --> Switch Out, DR --> Dividend Reinvestment

| Date       | Trans. ID              | Trans. Type | Scheme Type | Scheme Name                                   | Div-Rein | NAV  | NAV Date | Unit | Order Amount (Rs.) | Brokerage Amount (Rs.) |
|------------|------------------------|-------------|-------------|---|----------|------|----------|------|--------------------|------------------------|
| 29/09/2014 | <a href="#">885152</a> | P           | Debt Funds  | IDFC - SSIF - Investment Plan - Growth Option | N        | N.A. | N.A.     | N.A. | 20,000.00          | 0.00                   |

MODIFY DELETE

FIRST PREV

1

of 1



Click on the radio button next to the order to select that order and click on “Modify” if you want to edit your order or “Delete” if you wish to remove the order.